**J.V. Clark School Council**

January 4, 2024 Minutes

1. **Call to Order:** 6:40pm
* **Present:** Doug Cooper, Teresa Samson, Terra Blanchard, Ashley Churches, Ian Spencer, Sarah Paschuk, Chelsea Dolan
1. **Approval of Agenda:** Addition of School Building Maintenance
* Agenda moved: Teresa Samson
* Second: Terra Blanchard
	1. **Approval of Previous Minutes:** November 2, 2023
* Minutes moved: Terra Blanchard
* Second: Ashley Churches
1. **Reports:**
	1. **Principal:**
		1. **Attendance, monthly average?**
			* Total of 51 students in the school
			* Attendance averages: September 74%, October 76%, November 75%, December 74%
			* Education department does not track overall attendance at schools; they only track students who are chronically late.
			* JVC has 10 students who are chronically late
			* Goal is to provide intrinsic motivation for students to attend school. Making school a place where students want to be; seeing its importance for future learning/career building. The school is doing this by providing opportunities for sports, Heritage and cultural learning, offering a variety of extracurricular activities (shop, tech, mechanics, welding etc.), and on the land/experiential learning opportunities.
			* In order to participate in the above mentioned activities students must participate in class on a regular biases.
		2. **Staff – job postings (Admin, Kindergarten)**
			* Kindergarten: Ms. Hardy started January 3, 2024, as the new Kindergarten teacher until the end of the year.
			* The kindergarten teacher position will be posted (as a permanent position) in February.
			* Admin position available as a temporary position.
			* Would like to hire an experiential teacher – someone who can run outdoor education, or some other skill based courses, e.g. welder, mechanic, trades based skills.
		3. **Heritage block updates:**
			* Currently Heritage block is on Wednesday’s for 1 hour in the afternoon, and the whole school participates in a heritage/cultural activity. However, this model is not working well, as it a confined schedule and too many students at one time.
			* Staff have be working to re-vamp this time to ensure Heritage/cultural activities are still included in the school, but in smaller groups.
			* The idea going forward, is that activities will be scheduled on a variety of days (not just Wednesday) and students will be broken into two groups (elementary and high school).
			* Upcoming activities include: Donny Germaine – snowshoe art, and Normand – Dogsledding introduction.
			* Focus on bringing more language into the school.
		4. **Other**
			* Pro-D Day on January 19. This is a department lead day. Some teachers will participate via zoom, others will be going to Whitehorse for in person training.
			* Logo update: working with Eileen Peters will be helping to design the new school logo, big moose. Once we have a logo the school can start to order swag!
			* Idea to get a mascot costume. Estimated cost $2000 - $3000
	2. **School Council Financial report (standing item)**
		* + No change in finances. Still working with bank to get new cheques ordered. Should be arriving soon.
2. **Correspondence:** N/A
3. **Community Concerns/Comments:** N/A
4. **Old Business:**
	1. **School Growth Plan (standing item): N/A**
	2. **Drafted letter for 7th street extension-reserve 3lots/houses for teachers.**
		1. Letter sent Nov. 10, 2023 – Response outstanding
			* School council sent a letter, to community development, supporting the expansion of 7th street. We requested that 3 of the lots be purchased by the department of education in partnership with Yukon Housing, and developed into housing for teachers.
			* The response so far is (Nov. 30, 2023): Community Development is talking with Yukon Housing, and the Dept. of Education to address the concerns raised and they will get back to us with more information.
			* School Council intends to follow up on this letter if a response is not received by mid-January.
	3. **Every Child Every Day Funding**
		* + School obtained funding to improve shop equipment and safety.
			+ May have left over money to purchase mascot, or other sport swag/jersey’s
			+ Will be submitting a new application for 2024-2025 funding
	4. **Head lice policy for the school – motion to sign**
		* + **Motion to sign new Head Lice Policy, to be effective January 4, 2024.**
				- Moved: Terra Blanchard
				- Second: Ian Spencer
				- Signed: Sarah Paschuk (chair), and Doug Cooper (Principal)
			+ School to distribute new policy to parents via notice sent home. As well it will be posted to the school website.
5. **New Business:**
	1. **legislature Topics:** busing (Safety & Scheduling), Creation of Yukon wide Parent Advisory Committee by YG Dept. of Education (when is it happening & how), Teacher staffing (TOC) – Do we have concerns or wish to raise anything else? Housing?
		* + School Council will raise the housing issue in Mayo. Currently when the school fills a position at the school, potential hires decline positions due to a lack of housing. This issue has been raised with the department for years, and no actions have been taken to secure housing for teaching staff.
	2. **School Council AYSCBC meeting Jan. 16, online 6:30-8:30. Topics:** Strategic Plan, engagement with school councils, and School Council General Election.
		* + Sarah Paschuk will attend this meeting
	3. **Motion: To reimburse Ian Spencer for the cost of golden shoe trophy, $135.45.**
		* + Moved: Teresa Samson
			+ Second: Terra Blanchard
	4. **Motion: To reimburse Sarah Paschuk for the cost of groceries for the pancake breakfast held on Dec. 15, 2023, $201.88.**
		* + Moved: Teresa Samson
			+ Second: Ashley Churches
	5. **School Building Maintenance:**
		* + School has been having heating issues for a long while, what is the status of getting it fixed?
			+ It is thought the issues is with the baffles, building maintenance department is aware of the problem and working on it.
			+ School Council would like the issue to become more of a priority, staff and students should be in a functioning building, the issue has been around for a few years.
			+ Dryer not working. Only two years old, probably just needs general maintenance (vents cleaned?). Can this be looked at? Yes
			+ Old computer room is being turned into a culture activity space.
6. **Next Meeting:** Meetings have been put back to the first Tuesday of every month.
	* + - Next meeting is **February 6, 2024 at 6:30pm**.